

## FREQUENTLY ASKED QUESTIONS FOR GRFCG CONFERENCE 2019

### **When will the conference take place? Where is it located?**

The 2019 International Conference of Global Research Foundation for Corporate Governance will take place on September 7-8, 2019 at the India International Centre, Max Muller Marg, Lodhi Estate, New Delhi 110003, India.

### **How will be weather around the conference dates?**

In September, during the daytime - the average temperature fluctuates around 34°C and 21°C at night. Delhi usually witnesses pleasant weather in month of September with occasional rainfall.

### **How can I reserve a hotel room, and what are the rates?**

The conference participants need to make hotel reservation on their own as per their travel plans. Some of the hotels booking websites are MAKEMYTRIP.COM, YATRA.COM, TRIPADVISOR.COM, etc. The rates may vary from Rs. 2000 to Rs. 20000 depending on the hotel category, location, amenities etc. For final rates, the participants may contact the hotels directly.

GRFCG do not take any responsibility of any type including service delivery of any Hotel, we have just suggested some of the frequently/ widely used means of hotel booking.

### **Will there be speakers/presenters from abroad?**

Yes. We have already received consent from eminent academicians from USA, UK and Germany. More confirmations from foreign speakers are in the pipeline.

### **How can I register for the conference?**

In order to register for the conference, payment can be made online with *PayPal*. The link for the same has been provided on our website [www.grfcg.in](http://www.grfcg.in) conference page.

Alternatively, the payment may be made online through NEFT mode. The details for the same are as follows:

Bank name: Indian Bank, 33 Pratap Nagar, Mayur Vihar Phase 1. Delhi 110091

IFSC Code: IDIB000M102

Account number: 6733035801

While making payment through NEFT mode, please mention Conference 2019, GRFCG along with your paper number in the narration. Also, you are requested to send a copy of payment receipt at [conference2019@grfcg.in](mailto:conference2019@grfcg.in).

Please mention the paper number and title of the paper for which registration is being done.

### **Do I get any registration discount on account of being a member of GRFCG?**

The members of GRFCG can register themselves for the conference at a discounted rate of INR 2000, if they register on or before 30<sup>th</sup> July, 2019. No discounted rates will be applicable for registrations done after 30<sup>th</sup> July, 2019.

**For Members Registration in Conference 2019: A separate invoice with discounted fee shall be sent to the registered mail ID of the member.**

**I am a research scholar/ student. How should I register myself?**

A research scholar/ student can register for conference by making payment of INR 2500, if they register on or before 30<sup>th</sup> July, 2019. No discounted rates will be applicable for registrations done after 30<sup>th</sup> July, 2019.

In case you are registering yourself as research scholar/ student, you are required to send a valid ID proof exhibiting your affiliation as research scholar/ student at [conference2019@grfcg.in](mailto:conference2019@grfcg.in).

**How can I be sure that you have received my paper successfully?**

You will receive an acknowledgement mail when your paper is received. You can also check the status of your submitted paper on Easy Chair.

**Is the conference schedule available?**

The conference schedule will be uploaded on the website by the last week of August, 2019.

**Will I receive a certificate of attendance?**

A certificate of participation will be given to all the registered participants who attend the conference or present a paper.

**Is there any limit on the number of authors?**

The number of co-authors for a paper is capped at three.

**My paper has co-authors. But only one of us will attend the conference and present the paper. Will other registered authors get the certificate of presentation?**

The certificate will be issued only in the name of registered author/ participant. We advise all the co-authors to register separately for the conference in order to get the certificate.

**My paper has co-authors. I have received comments from reviewer for revisions. Can my co-author do the revision and re-submit the paper?**

In case of multiple authors, one of the authors should identify himself/herself as corresponding author. All communications should **ONLY** be done by him/her.

The author is not supposed to submit the paper again though they may incorporate the comments in the presentation during conference.

**Can I submit more than one paper to the same conference?**

Yes, you can submit additional papers. However, registration fee will be applicable separately for each paper.

**I am co-author in multiple papers; do I have to register separately for each paper?**

You need to register once as per your classification and you will receive one registration kit at the time of conference.

**We have more than two papers accepted, can one co author present all the three papers and certificate of presentation be given to all the co authors?**

One author can not present more than two papers in the conference. To get the certificate of presentation the author should be registered and present in the conference.

**We are having three papers accepted in the conference in the name of three co authors; do we need to pay registration fee for all three papers by all three authors?**

Each one unique author can register for at least one paper, therefore registering and scheduling the presentation of all three papers. The authors who are registered and are present in the conference shall get certification of presentation and participation. For eg A,B and C are three co authors having paper no 80,81, 82, and want all three papers to be presented with certificate of presentation for all three. In such case, A should register for paper no 80. B register for paper no 81 and C register for paper no 82 making all three papers part of presentation schedule and all three co authors registered and present in the conference will get certificate.

**Can I present a paper “In Absentia”?**

We greatly encourage actual attendance of the presenters in the conference. However, in some cases, authors may be allowed to contribute a paper in absentia. In such cases, the conference certificate will be given bearing the fact of in absentia contribution and also an additional 25% on the applicable registration fee will be required to be paid.

**Is there a Best Paper Award?**

Yes. The full papers submitted for conference will be considered for three Best paper Awards. Award will be adjudged on the basis of both the quality of the paper addressing conference theme and the presentation by the researcher on the day of the convention.

**Is it possible to change my presentation day/session on the final program?**

It is not possible to change the presentation day/session on the final program. However, depending on the availability, session co-ordinator/chairs will assist in accommodating changes to the conference program to allow you to present your paper at your requested time slot/day during the conference.

**How much time will I get for presenting my Paper?**

Each presenter will get 15 minutes time out of which 10 minutes will be for presentation and 5 minutes will be for discussion. However, this is indicative and subject to change.

**I'm a presenter - is there a PowerPoint template I should be using?**

A sample template for presentation along with some basic guidelines will be sent to the final presenters on their registered mail id.

**Are there publication opportunities if my paper is accepted?**

Yes, an eminent jury of experts will select a few papers out of the submitted papers for publication in Special edition of our journal '*Corporate Governance Insights*'. However,

acceptance of paper presentation in conference does not automatically mean that the paper will be published as well.

**I only want to attend one day of the conference, is that possible?**

The registration is valid for both the days and you may chose to attend as per your itinerary. However, the organizing team suggests all the participants to attend the conference on both days to get a holistic view on various facets of discussions related to corporate governance, CSR, and other allied areas.

**I just want to attend one session. Is that possible to do without registering for the conference?**

We regret to inform that unregistered attendees will not be permitted in any of the sessions.

**What is the cancellation policy for the conference?**

No refunds for cancellation of registrations are admissible.

**How can my organization become a conference sponsor?**

There are limited sponsorship opportunities available, so act early. To become a sponsor and for more information, please mail at [conference2019@grfcg.in](mailto:conference2019@grfcg.in)

**Can I advertise in the conference program?**

There are limited opportunities for advertisements and only in prescribed formats. For any such opportunities you can contact at [conference2019@grfcg.in](mailto:conference2019@grfcg.in).

**I am an overseas participant and need a letter of invitation before I can receive my visa. What is the procedure?**

On full payment of conference registration fees, the participant may request an invitation letter by sending a mail at [conference2019@grfcg.in](mailto:conference2019@grfcg.in) . No invitation letter will be sent to unregistered or unpaid participants. The organizers also reserve the right to refuse to provide invitation letters for attendees. Please note that no further assistance would be possible from the conference organizers for visa application process. It is the sole responsibility of the participant to handle the visa process.

**My question is not listed here. Whom do I contact?**

Please contact [conference2019@grfcg.in](mailto:conference2019@grfcg.in) for assistance.